

*Premier
Virtual*

*Company
Walkthrough*





PREMIER VIRTUAL DEMO EVENT

INDUSTRY LEADING VIRTUAL CAREER FAIRS
AND HIRING EVENTS

This event is not a live event. If you are inquiring about a demo of our product
please visit <https://www.premiervirtual.com/contact-us.php>
Call us at 561-717-9717.

REGISTER

LOGIN

Register

Email Address *

training@training.com

[CANCEL](#) [NEXT](#)

Register

Company name

Company name is required

Contact phone

Contact first name

Contact last name

Password

Confirm password

By clicking "Create account", I accept the [Terms of Service](#).

CANCEL CREATE ACCOUNT

Register

Please select sub events you would like to register to:

Location

Industry

Degree Program

Sponsorship Page

Speakers



DASHBOARD



FAQ/Training



PROFILE



RECRUITERS











JOB VACANCIES



MY EVENTS



JOBSEEKERS

-  Dashboard
-  FAQ/Training
-  Profile
-  Recruiters
-  Job Vacancies
-  My Events
-  Jobseekers
-  Logout

This is your company Dashboard:

Upload your company logo (.png or .jpeg)
FAQ/Best Practices has training videos and all
the info to set up your hiring room.

PROFILE

Organization Information:

CANCEL

SAVE



Organization Name: Premier Virtual

Contact First Name: Steven

Contact Last Name:

Contact Email: steve1@steve.com

Contact Phone: 561-717-9717

Website URL: https://www.premiervirtual.com/

Account:

Username: steve1@steve.com

Password: [Change Password](#)

Organization Overview

Rich text editor containing the text: Premier Virtual is a multi-functional software-as-a-service (SaaS) platform designed to bridge the gap between technology and human interaction.

- User Friendly experience for both candidates and companies
- Virtual hiring room with live chat/video and real time applications
- Virtual event can be set up in hours
- Virtual Hiring Events from anywhere on any device
- Unmatched ease of use for both applicants and employers
- Built by recruiters for recruiters

Custom Links:

Title:	Link:
Website	https://www.premiervirtual.co
About Us	https://www.premiervirtual.co
Webinar	https://youtu.be/SKXdXQQHx8

Social Media Links:

Facebook: https://www.facebook.com/premiervirtual/

Instagram: https://www.instagram.com/premiervirtual/

LinkedIn:

Twitter:

Youtube:

CANCEL

SAVE



Click on Profile Tab and go to edit:

Your company info will be there from registration. This is for main recruiter

Each recruiter will see this but logged in as themselves.

Username is your email.

Organization Overview

- Brief company bio
- Custom links
 - Website or other links you want to showcase
- Insert Social media
- Click Save

Organization Information:

EDIT

BOOTH PREVIEW

Organization Name: Premier Virtual
Contact Name: Steven
Contact Email: stevel@steve.com
Contact Phone: 561-717-9717
Website URL: https://www.premiervirtual.com/

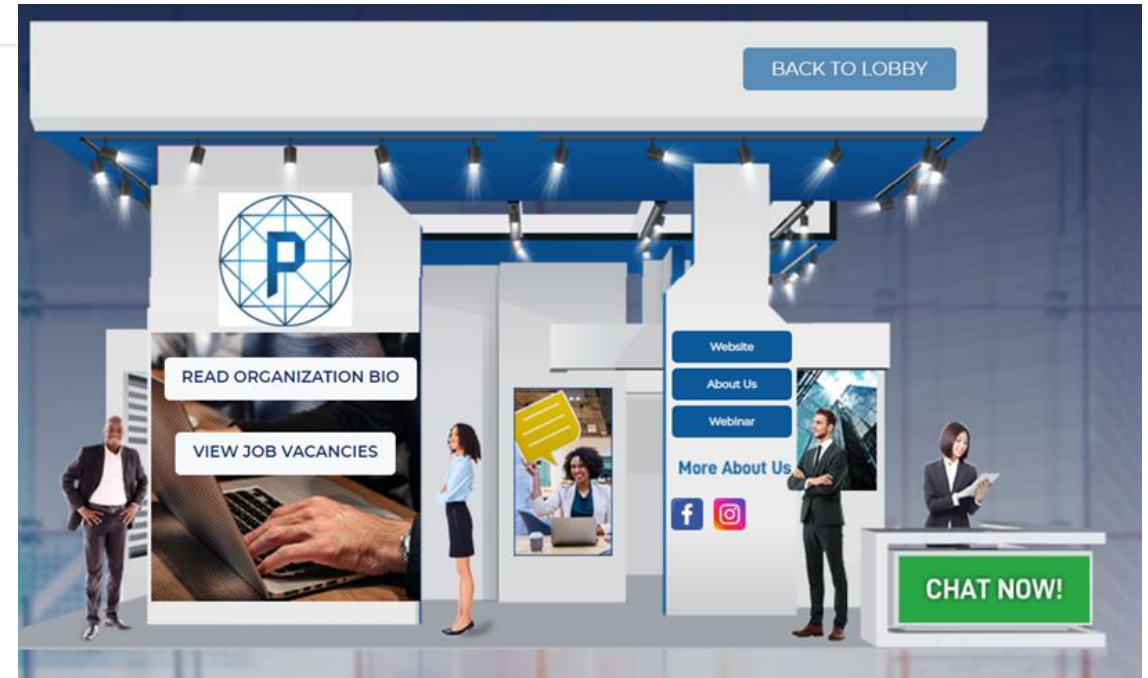


Account

Username: stevel@steve.com

Organization overview

Premier Virtual is a multi-functional software-as-a-service (SaaS) platform designed to bridge the gap between technology and human interaction.



Click on booth preview:



The information you put in your profile will be there.
Job vacancies will be entered on another page.

This is what a candidate view looks like.


RECRUITERS

[Add recruiter](#)

Search:

Photo	Name	Email	Action
	Steven	stevel@steve.com	





First name:

Last name:

Email:

Change password

Messages:

Hi, this is Steve, thank you for visiting our booth, do you have any questions for me?

Are you available for a video chat?|

[Add](#)

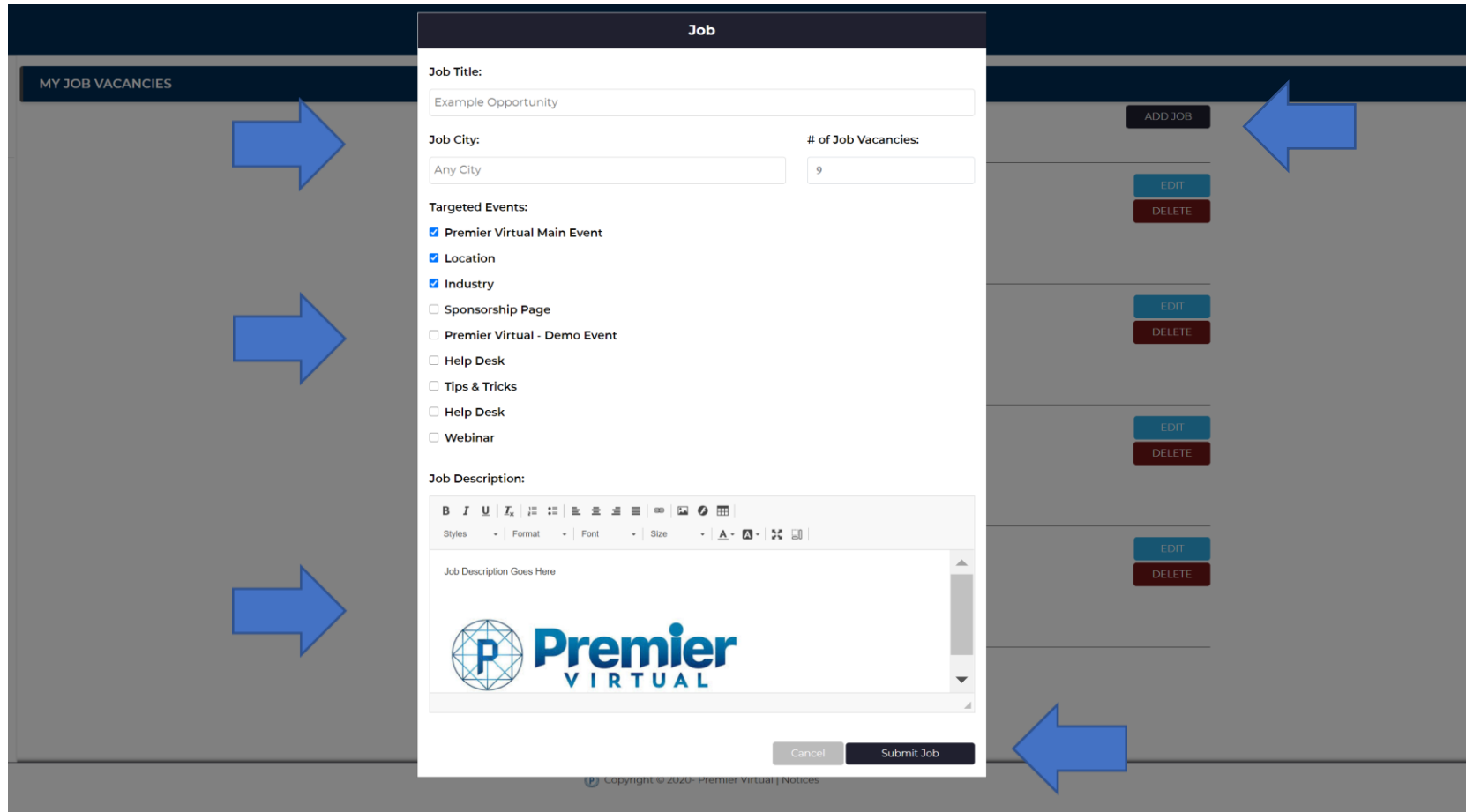


Recruiter Tab – Adding recruiters:

Each recruiter will have their own login to your virtual room.

They can create customized pre-defined messages to send to candidates when chatting

Add multiple recruiters to your hiring room.



Job Vacancies Tab – Add your jobs :

Add all your open positions to your hiring room.

Title, Location and # of vacancies

Target where you want your booth to show

There is no limit to jobs but candidates see top 4 without having to scroll



Premier Virtual Main Event

Virtual

Enter Booth



Premier Virtual - Demo Event

Virtual

Enter Booth



My Events Tab :

Click on Enter Booth.

You only need one profile and you can have all events in there.

Submitted Resumes

Name	Position Applied	Resume
James (Aka Jamie the job seeker) PV_Admin	Job Title Here	
Jordan Premier Virtual Account Manager	Job Title Here	

Visitor

- Steven
- Jordan
- Steven
- Steven

Message

- Glen PVAdmin 11/06/2020 01:29 PM Hello
- Adam PV_Admin 11/03/2020 11:53 AM Hello Jordan
- Joshua Candidate1 11/02/2020 03:49 PM Hi Jordan!
- Sophia

Jason PV_Sales_Support

Select predefined messa

Helo 10/30/2020 09:05 AM

Hello 10/30/2020 09:05 AM - Steven



This is your virtual hiring room.

1. See real time resume submissions
2. As a candidate enters your room, you see them in visitor tab
3. Click on candidate name to start a chat (highlights blue when new chat)
4. Send predefined messages or type messages
5. Click on blue video icon to start a video chat

stage.premiervirtual.com wants to



Visitor

Message

Jason PV_Sales_Support

efined messa



05 AM

09:05 AM - Steven

SEND









 Submitted Resumes

 Visitors

Request export

Filter By Event: ALL 

Search:

Check All	Date	Name	Phone	Email	Job Title	Action
<input type="checkbox"/>	8-12-2020	James (Aka Jamie the job seeker) PV_Admin	781-589-8201	jamiepremiervirtu...	Test Job	  
<input type="checkbox"/>	8-12-2020	James (Aka Jamie the job seeker) PV_Admin	781-589-8201	jamiepremiervirtu...	Test Job	  
<input type="checkbox"/>	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	  
<input type="checkbox"/>	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	  
<input type="checkbox"/>	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	  

Here you can view all the submitted resumes and candidates that visited your virtual hiring room.

This can all be downloaded by requesting report. You will be emailed the resumes and a spreadsheet of their info.

The action tabs gives you the ability to:

- Download their resume.
- Leave notes about candidate
- See candidate actions in your hiring room

This is what your booth will look like from a candidate view....



1. Organization bio to see what your Org does.

2. This is where they view job vacancies and submit their resumes

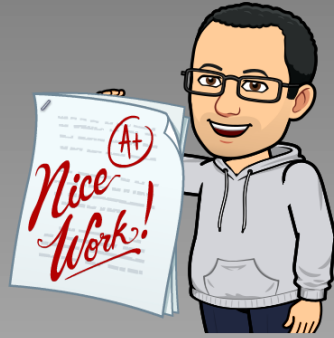
1. These are the custom links you added in profile

Candidates can start chat or you can start chat with them.

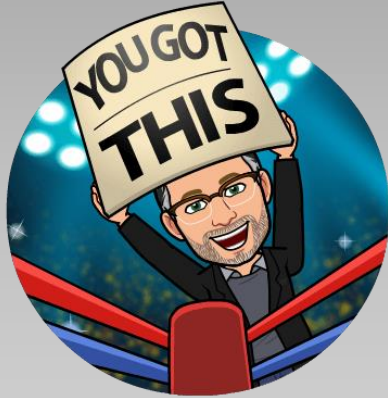
You Can Do It!



hi



From the Team here at Premier Virtual, we wish you the best of luck at the career fair...



YES!



Can I help you?

